



Los Angeles County Office of Education

Serving Students ■ Supporting Communities ■ Leading Educators

March 24, 2021

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Dear IPoly Students,

We welcome you back to in-person learning! We want to provide you with updated information regarding practices and procedures to limit the spread of COVID-19 on our campus. In compliance with the most recent LA County Public Health Officer Order, please be advised of the following:

ISOLATION AND QUARANTINE

Should you develop symptoms illness or if you just don't feel well while on campus, the school nurse will talk with you about your symptoms. You will go to a waiting area, given a medical mask, and we will contact your parent to pick you up or arrange to pick you up. **You will have to stay home and away from others for 10 days on home isolation.** If you are exposed or think you are exposed to a person with a confirmed diagnosis of COVID-19, you will need to quarantine at home for 10 days and **for the next four days after quarantine is over, be extra careful around others, continuing to wear a mask, stay at least 6 feet from others and wash hands frequently.** Your classes will change from in person to virtual. You and your parent/guardian should contact your doctor/health care provider for help.

TESTING IF EXPOSED OR HAVING SYMPTOMS

Testing for anyone with symptoms consistent with COVID-19 is available from your doctor/health care provider. Testing is also available to you at no cost. Please review the testing site options available to you depending on the county in which you live:

LA County: <https://covid19.lacounty.gov/testing/>

San Bernardino County: <https://sbcovid19.com/testing-sites/> or call (909) 387-3911 (M-F)

Orange County: <https://occovid19.ochealthinfo.com/covid-19-testing>

Riverside County: <https://gettested.ruhealth.org/>

WHO TO CONTACT AT SCHOOL IF YOUR STUDENT DEVELOPS SYMPTOMS OR MAY HAVE BEEN EXPOSED

Please contact the School Covid-10 Compliance Team members for your school who are the:

School Nurse: Breanna Moya: moya_breanna@lacoed.edu (909) 839-2320

Principal: Ginger Merritt-Paul: paul_ginger@lacoed.edu (909) 839-2320

SYMPTOMS CHECK BEFORE YOUR STUDENT COMES TO SCHOOL

Students will complete a symptom survey before leaving for school each day. Your student will receive an email with a link to a short survey asking about symptoms or exposure. Your student will receive a green check mark if it is ok to go to school based on the survey response or your student will be asked to stay home and contact their doctor if the student answers yes to having symptoms or being around someone diagnosed with Covid-19. The survey responses will be sent directly to the Covid-19 Compliance Team on site and all results will be confidential.

FACE COVERINGS

Cloth face coverings are required to be worn by all staff and students while on campus. Please be sure you wear a face covering upon arrival to school. All students will be **given two fabric masks** for to you to wear and keep. You will receive information about how to take care of your face covering.

PHYSICAL DISTANCING AND INFECTION CONTROL

- Staff and students are required to distance 3 feet between each other.
- Plexiglas shields and an antimicrobial desk mat (with a carrying case) will be used in classrooms, will be individually assigned and your name will be adhered to your personal mats and shields. You will be given a disinfecting wipe at the end of the day to wipe down your plexiglass shield and desk mat. This will be the procedure each school day.
- You will be reminded to wash your hands frequently throughout the school day. Hand sanitizer stations are available in every classroom, available throughout the campus and two handwashing stations were installed in the quad.
- High touch areas such as door handles, table and desk tops, will be cleaned frequently throughout the day along with scheduled and as needed cleaning of the bathrooms. Teachers and staff will also have gloves and sanitizer wipes on hand to be used when needed.
- You may be asked to put on gloves for certain activities such as vision and hearing screenings conducted by the school nurse.

CHANGES TO LEARNING PROGRAM

The Covid-19 Compliance Team are monitoring the spread of the coronavirus in the school community and will be able to shift to on-line learning as ordered by the LA County Public Health Department. You will be notified in advance as soon as possible if/when such an order is issued.

SCHOOL MEALS

Until the guidance changes, IPoly will still be offering “Grab and go” meals. These meals will be provided for a weekly pickup for those families that are on remote learning, they will be in a 3 day pack to pick up for those students that are coming to campus two days a week and every day meals will be available to students who are receiving in person instruction. Additionally, Cal Poly Pomona (CPP) is making available a specific link that is a GrubHub CPP delivery service to campus. There are three options available and a flyer will be given to all families to explain the option. Parents and or students can order from this specific CPP IPoly link and all lunches will be delivered to the school campus available for the students who are in person. The drop off and pick up location for all lunches will be in front of the school building to minimize the exposure of multiple families with our stable groups. Should schools be required to shift to virtual learning, you will be notified of the procedures to reserve and pick up meals from your local school site. If you aren’t receiving a meal at school and would like to, please let someone in the office know.

VISITING CAMPUS

Teachers, staff and administrators are available to discuss your learning progress and any concerns with your parents/guardians can contact the school phone or request a virtual appointment rather than visit the campus at this time. Your parents/guardians can reach the office at: Veronica Arcila or Nathalie Hinkson at (909) 839-2320 or if it is a question with a specific teacher please reach out directly to the teacher by email. If you do need to come to campus, we have strict procedures in place and the receptionist will address your concerns while only one person remains in the school lobby. You have the option to stand outside the school office and knock on the window if you are uncomfortable coming into the school lobby.

IMMUNIZATIONS

Please make sure your parents provide your most recent immunization information has been provided to the school nurse. Students are required to complete immunizations before attending school. You may attend school with conditions if the immunizations are up-to-date but not yet complete. Please contact the school nurse if you have questions.

EMERGENCY CONTACT INFORMATION

It is essential that we are able to reach your parents/guardians. Please keep your emergency contact information up-to-date and include multiple contact options in the event your parents/guardians are not available. They can also

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update your information in the emergency contacts section in the Aeries Parent Portal. We are committed to providing a safe environment for all students and staff. Please do not hesitate to contact us for any questions and concerns you may have regarding this communication.

Sincerely,

Ginger Merritt-Paul
Principal

Breanna Moya
School Nurse